# Third Party Outpatient Collection System (TPOCS) Updates: Impacts to Billers of HIPAA X12 5010 and NCPDP Version D.0 Upgrades and new electronic billing clearing house

From your computer or Web-enabled mobile device **log into: http://altarum.adobeconnect.com/ubo. Select "guest", then enter your full name *plus your Service affiliation (e.g., Army, Navy, Air Force)* for your Service to receive credit. Include your e-mail address if you wish to receive 1.0 CEU credit. Information and instructions regarding CEU credit are at the end of this presentation.**

Date and Times:
**29 November 2011 0800-0900 and 1400-1500 EST**

*Listen to the Webinar by audio stream through your computer* or Web-enabled mobile device . *To do so, it must have a sound card and speakers. Make sure the volume is up (click "start", "control panel", "sounds and audio devices" and move the volume to "high") and that the "mute" check box is not marked on your volume/horn icon. IF YOU DO NOT HAVE A SOUND CARD OR SPEAKERS OR HAVE ANY TECHNICAL PROBLEMS BEFORE OR DURING THE WEBINAR, PLEASE CONTACT US AT* <u>WEBMEETING@ALTARUM.ORG</u> *so we may assist and set you up with audio**.** You may submit a question or request technical assistance at anytime by typing it into the "Question" field on the left and clicking "Send." [Note: The TMA UBO Program Office is not responsible for and does not reimburse any airtime, data, roaming or other charges for mobile, wireless and any other internet connections and use.]*

**Electronic Billing Changes to TPOCS**

The **HIPAA 5010 837 I & P** and the **Pharmacy  NCPDP D.0** changes are **mandated by CMS and are effective 1 Jan 2012**.  The new electronic exchange will be required to submit claims to payers and have them processed for payment.

This presentation will:

▪Address the **TPOCS modifications for electronic billing** to comply with the HIPAA 5010 requirements for the **837i - Institutional**, **837p - Professional**, and **Pharmacy NCPDP D.0**.

▪Introduce some **new TPOCS data elements** that are now mandatory with these new requirements.

The new requirements are **only for electronic claims submissions**, paper claims (UB 04 and CMS 1500) are not affected.

**Electronic Billing Changes to TPOCS**

**5010 – 837i – Institutional Exchange**

- Principle Diagnosis (up to 8 Diagnosis)
- Reason for Patient Visit  (formerly "Chief Compliant")
- Country Subdivision Code**
- Individual Relationship/Person Code
- Referral Number
- Prior Authorization

 **\*\* Only sites Overseas**

**Electronic Billing Changes to TPOCS**

**5010 – 837p – Professional Exchange**

- Country Subdivision Code**
- Individual Relationship/Person Code
- Pregnancy Indicator *(Gender Sensitive)*
- Last Menstrual Period (LMP) Date *(Gender Sensitive)*
- CLIA (Clinical Laboratory Improvement Amendment)
- Referral Number
- Prior Authorization

**\*\* Only sites Overseas**

**Electronic Billing Changes to TPOCS**

**NCPDP – D.0 – Pharmacy Exchange**

- Number of Authorized Refills
- Quantity Dispensed (Metric Values – one thousandth/0.000)

**Electronic Billing Changes to TPOCS**

**TPOCS Areas:**

**Patient/Policy Tab**
  Patient Tab, Policy Tab, and Links Tab

**Billing Tab**
  Manual/CHCS Data for Clinic (Type-1), Lab-Rad (Type-2) and Pharmacy (Type-3)

**Table Maintenance Tab**
  Site Maintenance

**More Info Button**
  More Information Detail

## Electronic Billing Changes to TPOCS – Patient/Policy Tab

Patient Tab

**New Fields:** Patient Address
- Country Code - *CHCS-OHI - #15*
- Country Subdivision Code - Manual entry in TPOCS**

Policy Tab

**New Fields:** Policy Holder Address
- Country Code - *CHCS-OHI - #48*
- Country Subdivision Code - Manual entry in TPOCS **

**Additional Data:**
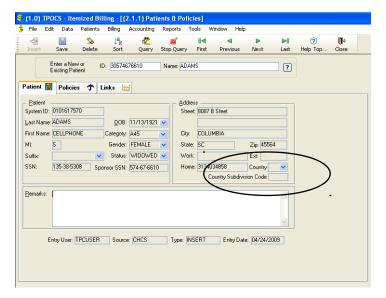- Benefit Identification Number **– BIN** - *CHCS-OHI - #71*
- Process Control Number **– PCN** - *CHCS-OHI - #72*

Links Tab

**Additional Data:**
- Card Holder ID - *CHCS-OHI - #37*
- Person Code - *CHCS-OHI - #38*
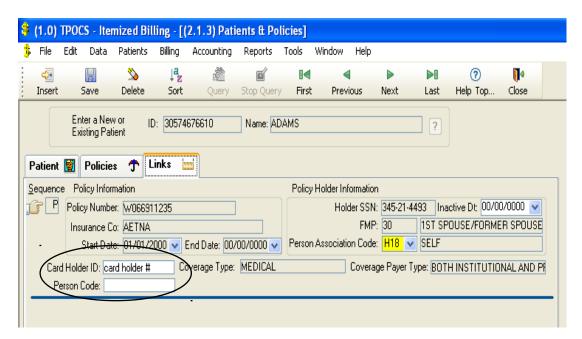
**Patient Tab**



**Policy Tab**

The **Subdivision Country Code** is not provided from CHCS.  The user must manually enter the **Subdivision Country Code** for the **Patient** and **Policy Holder** in TPOCS.

The **Country Code** can also be manually entered if not provided by CHCS.

8

**Links Tab**

The **Card Holder ID** and the associated **Person Code** can be found on the Links Tab.  User can also manually enter the Card Holder ID in TPOCS

## Electronic Billing Changes to TPOCS – Billing Tab

Manual/CHCS Data Clinic (Type-1) and Lab-Rad (Type-2)

**New Fields:**

- Referring Provider – ***CHCS-ADM – #77*** - Last Name, First Name
- Anesthesia Minutes of Service – Manual entry in TPOCS

**Additional Data:**

- Reason for Patient Visit – ***CHCS-ADM - #35*** – Name Change – formerly "Chief Complaint"

Pharmacy (Type-3)

**New Field:**

- Number of Authorized Refills – ***CHCS-Pharm - #33***
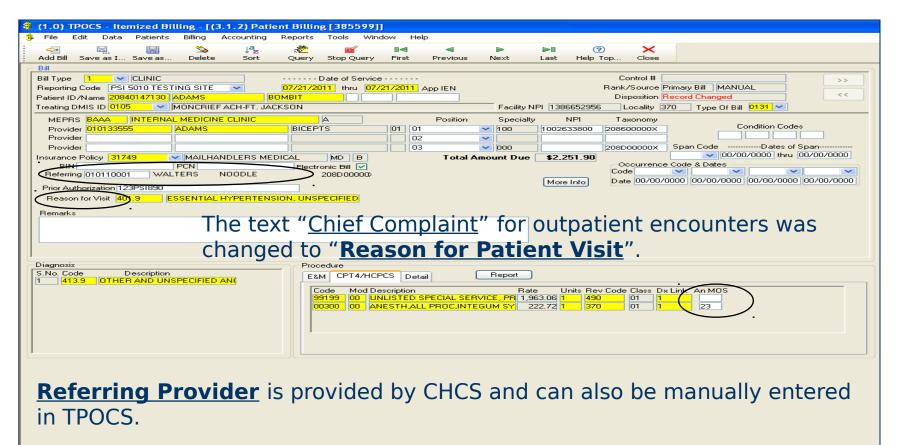
**Additional Data:**

- Quantity Dispensed (Metric Value = 1.000) – ***CHCS-Pharm - #16***

**NOTE**: The Benefit Identification Number – **BIN** and/or the Process Control Number-**PCN** is required
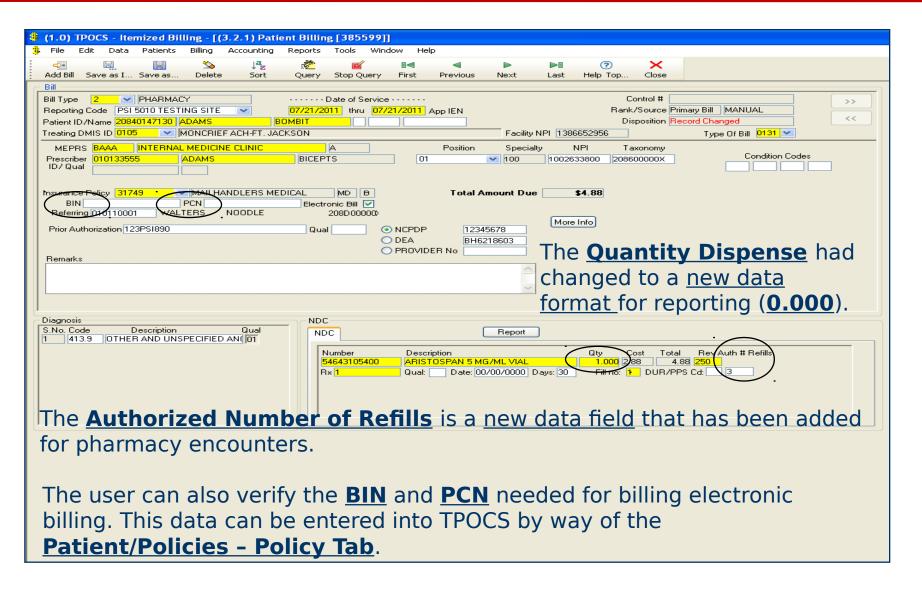
for electronic pharmacy claims.

**Referring Provider** is provided by CHCS and can also be manually entered in TPOCS.

**Anesthesia MOS** (**Minutes-of-Service**) can be manually entered for all anesthesia services. Anesthesia MOS can be entered for Clinical encounters (Clinic – Type-1) and Laboratory and Radiology (Lab/Rad – Type-3) services when required.

The **Quantity Dispense** had changed to a new data format for reporting (**0.000**).

The **Authorized Number of Refills** is a new data field that has been added for pharmacy encounters.

The user can also verify the **BIN** and **PCN** needed for billing electronic billing. This data can be entered into TPOCS by way of the **Patient/Policies – Policy Tab**.

## Electronic Billing Changes to TPOCS

## Table Maintenance Tab

### Site Maintenance

**New Fields:** Site/Facility Address

- Country Code - Manual entry in TPOCS
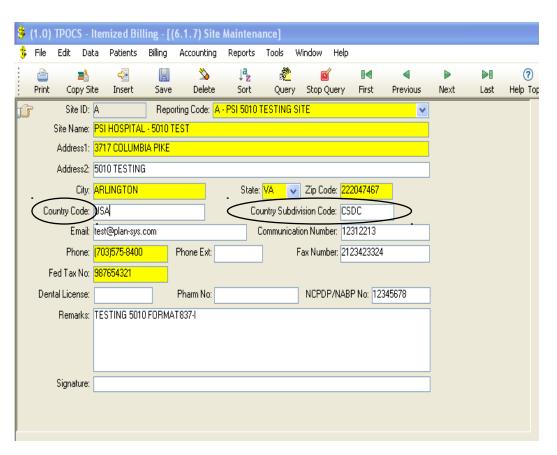- Country Sub-Division Code - Manual entry in TPOCS**

## More Info Button

### More Information Detail

#### New Fields:

- CLIA Number – **CHCS-Lab - #46**
- Pregnancy Indicator – **CHCS-ADM - #66** *(Gender Sensitive)*
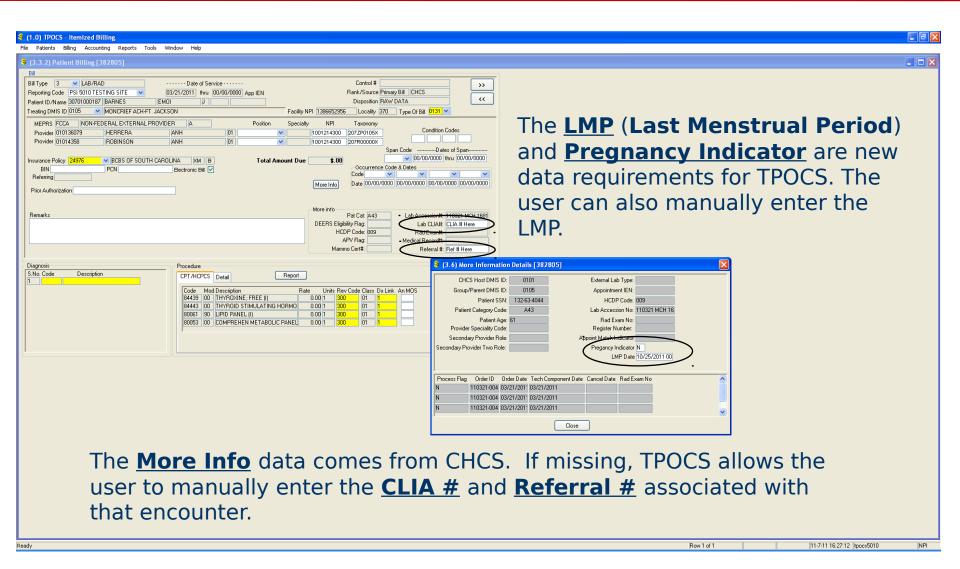- Last Menstrual Period – **CHCS-ADM - #67** *(Gender Sensitive)*
- Referral Number – **CHCS-ADM - #75**

**Sites**

The TPOCS user can manually enter the **Country Code** and the **Subdivision Country Code** for each Site ID.

The **LMP** (**Last Menstrual Period**) and **Pregnancy Indicator** are new data requirements for TPOCS. The user can also manually enter the LMP.

The **More Info** data comes from CHCS. If missing, TPOCS allows the user to manually enter the **CLIA #** and **Referral #** associated with that encounter.

- Questions?

- This live Webinar broadcast has been approved by the **American Academy of Professional Coders (AAPC)** for 1.0 CEU credit. Granting of this approval in no way constitutes endorsement by the AAPC of the program, content or the program sponsor. There is no charge for this credit, but to receive it participants must login with their: 1) full name; 2) Service affiliation; and 3) e-mail address prior to the broadcast. They must also listen to the entire Webinar broadcast (a post-test is not required). Participants who cannot login in and require a dial in number to listen to the Webinar must e-mail UBO.LearningCenter@altarum.org within 15 minutes of the end of the live broadcast with "*request for CEU credit*" in the subject line. After completion of both of the live broadcasts and after attendance records have been verified, a Certificate of Approval including Index Number will be sent via e-mail only to participants who logged in or e-mailed a request as required. This may take several business days.

- In the alternative, 1.0 CEU credit is available to participants who view and listen to the archive of this Webinar—which will be posted to the UBO Learning Center shortly after the live broadcast. Keep checking for updates. To receive this credit, after viewing it, they must complete a post-test that will be available on the UBO Learning Center *within* the link to the archive and submit their answers via e-mail to UBO.LearningCenter@altarum.org. If at least 70% of the post-test is answered correctly, participants will receive via e-mail a Certificate of Approval including Index Number. Participants who receive a score of 69% or less will be notified and may review the archived Webinar and retake and resubmit the post-test.

- The original Certificate of Approval may not be altered except to add the participant's name and Webinar date or the date the archived Webinar was viewed. Certificates should be maintained on file for at least six months beyond your renewal date in the event you are selected for CEU verification by AAPC. The TMA UBO Program Office will maintain attendance records of those to whom it sent Certificates. For additional information or questions, please contact the AAPC concerning CEUs and its policy.

- Participants certified with the **American Health Information Management Association (AHIMA)** may self-report AAPC CEUs for credit at https://secure.ahima.org/certification/ce/cereporting/.

- The **American College of Healthcare Executives (ACHE)** grants one (1.0) Category II ACHE educational credit hour per one (1.0) hour executive/management-level training course or seminar sponsored by other organizations toward advancement or recertification.  Participants may self-report CEUs on their personal page at http://www.ache.org/APPS/recertification.cfm.

- The **American Association of Healthcare Administrative Managers (AAHAM)** grants one (1.0) CEU unit "for each hour in attendance at an educational program or class related to the health care field" for AAHAM-credentialed participants who self-report using AAHAM's on-line CEU tool. Participants may self-report CEUs during their recertification process at http://www.aaham.org/Certification/ReCertification/tabid/76/Default.aspx.